

JOB SUMMARY

HOURLY OPPORTUNITIES BENEFITS, PAID HOLIDAYS AND ACCRUED TIME OFF!

We are an established, e-commerce business, specializing in the reconditioning and redistribution of various consumer electronics. We are looking for ambitious and highly motivated individuals to join our fast-paced, high growth, entrepreneurial environment. If you are eager to contribute to our growth and being part of our success, please submit your resume for immediate consideration.

Incumbents will perform functional testing on electronic devices, primarily smart phones. This is an exciting opportunity to join a fast-paced business experiencing tremendous growth! This position is NOT temporary or seasonal - It is a regular, full-time opportunity based in Clifton, NJ.

JOB REQUIREMENTS - This is a production position which requires attention to detail and an ability to work at a consistent and even pace. The employee will follow a checklist and perform tests to determine the functionality of the devices. Ideal candidates will be comfortable working in production environment with the ability to meet production goals while adhering to quality standards.

This position performs basic functional testing on mobile devices - checking devices for damages and non-conformance to specified guidelines. Testing will involve checking alarm, ringer, camera, volume, screen brightness, etc., following checklist provided. No in-depth technical knowledge required however, successful candidates should be comfortable handling mobile device and have basic knowledge of downloading applications and basic troubleshooting on mobile devices.

- Tests all makes and models of incoming cell phones.
- Responsible for test and classification of phones by using test software and creating appropriate labels
- Ability to classify electronic devices based on functional test results, this includes non-conforming electronic devices: Tests consist of checking volume, buttons, speakers, alarms, screen brightness, etc.
- Device tests are performed externally without the need to be opened (no in-depth technical experience required)
- Package processed electronic devices
- Follow defined schedule and work assignment
- Maintain a safe, clean, and organized work area

Requirements:

- Ability to sit for long periods of time
- Must have basic PC /tablet skills to document all work conducted in accordance with the department policies in a timely and precise manner
- Must have good visual acuity to properly test & grade cell phones in accordance with department polices
- Must be able to read and write in basic English to document testing procedures
- Must be able to comprehend and follow instructions
- Attention to detail

a) General

- Able to work specified schedule, 8am to 5pm and overtime as required
- High school diploma or GED, or equivalent (1) one year of production/QC/Device Testing

c) Work Conditions and Physical Demands

- While performing the duties of this job, the employee is occasionally required to:
- Walk or stand
- Repetitive use of hands/fingers/wrist to handle electronic devices or tools
- Reach with hands or arms, stand, bend, crouch, lift
- Lift and/or move up to 40 pounds
- Specific vision abilities required by the job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

What we look for:

The ideal candidate will satisfy the following requirements and qualifications:

- Committed individuals who are interested in learning and expanding their knowledge and skills in the wireless device industry
- MUST be able to pass a drug and background screen
- Ability to work in production environment and meet department goals
- Strong verbal and written communications skills

- Positive customer service skills
- Interest/hobby in electronic and/or wireless device repair a plus!
- Able to work specified schedule; 8am to 5pm and overtime as required
- 1 year of production/QC/Device Testing, highly desirable

About Us:

We are big enough to be a leader in the wireless device market, yet just the right size to know and recognize our employees by name. Ours is a team-oriented culture where employees contribute their skills and experience to make recommendations that will continue to grow the business.

In return, here's what we offer:

- Medical
- Dental
- Vision
- Flexible Spending Account Options
- Life Insurance
- Paid Time Off
- Holiday Pay
- Employer matched 401K plan